

Dear Parents and Carers,

Well, the short week seems to have packed in a huge amount of activity and learning and I think there will be some tired children this weekend, perhaps in need of a quiet time to relax at home!

I wanted to make sure that everyone is aware of school events and arrangements, so please read carefully below:

- **Tea with Mrs B**

It was brilliant meeting with so many parents last week. Thank you to those who were able to make it. I look forward seeing the Year 2 parents today and other year groups as the term progresses.

- **Parent Consultations**

Next week is busy with parent consultations after school. Some may have chosen to do this via telephone, but most are coming into school. Please be on time for your meetings – if you arrive early, you may have the chance to look around school and/or look at some work in class. Please also be aware that this is a “check in”, rather than a detailed meeting. The meetings are under 10 minutes; if you want a longer meeting, this would need to be made at another time.

- **Website reminder and communications**

There is so much useful information on the website – so please do check this out, particularly before phoning the office please...? We are really keen to ensure you feel informed and we are continuing to work on setting up everyone with Dojo. This allows communication between your child’s class teacher and you. However, please remember that ABSENCES need to be given to the OFFICE as they record the reason. Any reason for absence should be communicated to the office and, apart from medical reasons, permission needs to be given by me, the Headteacher, for any child to be absent from school. This is a government stipulation.

- **Clubs**

Choir and lunchtime clubs, apart from Infant Drama, will be organised within school and by the relevant teachers; therefore no one needs to inform the office. For Judo and Drama, please contact the organiser - flyers have been sent by school; Pottery is on offer on a Tuesday 3.15-4.15pm (cost £2.50) for Years 1-6. Please let the office know about this club.

- **PTFA info – AGM and disco**

Please be aware of the PTFA activities: the disco is on Friday 14<sup>th</sup> October and there will be an AGM in the week after half term. Details to follow.

- **School photos**

On Tuesday, we have the photographer in to take individual photographs, as well as some other groupings. All children need to come into school in **school uniform** - P.E. lessons will take into account that children will be wearing uniform.

- **Gate/late arrivals/absence arrangements**

You will have seen that we are being prompt closing the morning gate at 8.55am and that Mrs Kimber or Mr Brown are then taking information for those who arrive late. We know that there are occasions when something unusual happens but we would also like to say that the impact of a child being late (or absent) on their learning is huge. Those who are settled in class and registered at

8.55am are then ready to learn for 9am. The evidence of the impact on the progress of the children who are late or absent is overwhelming. **Please help your child** by leaving home in good time for them to be in class by 8.55am.

- **Literature Festival trip**

Finally, all year groups from Years 1 – 6 are going to the Cheltenham Literature Festival this year: an exciting development to take advantage of all that is on offer in our local community. We will be going on Tuesday 11<sup>th</sup> October and all children will need a packed lunch. Further details will follow.

Kind regards

***Victoria Beevers***  
***Headteacher***